

WHITE CLOUD COMMUNITY LIBRARY

BOARD OF DIRECTOR'S MEETING

April 19, 2026

MINUTES

Call to Order

The White Cloud Community Library Board of Director's Meeting held on the above date was called to order at 1:00PM

1. Roll Call

Board Members Present: Judy Maike, Linda Trapp, Pat Ebenstein, Kathy Broome, Sue Redding

Board Members Absent: Pamela Chaffee, Mark Huff, Keri Collins

Also Present: Amy Stockwell, Director; Ron Phillips, Assistant Director

2. Agenda: Approval of agenda for the board meeting held on April 16, 2026 as presented.

Motion: Kathy Broome **Seconded:** Pat Ebenstein

Vote: Yes- All No- Abstained- Absent- Pamela Chaffee, Mark Huff, Keri Collins

Minutes: Approval of minutes from the board meeting held on March 19, 2026 as written.

Motion: Sue Redding **Seconded:** Kathy Broome

Vote: Yes- All No- Abstained- Absent- Pamela Chaffee, Mark Huff, Keri Collins

Financial Reports: Nothing out of the ordinary. Remaining millage funds have come in from units settling with the County. Delinquent funds are expected in May from the County Treasurer. The FACH Endowments funds have arrived. MACC Pavilion grant funds have not arrived yet, but we have activity on our SIGMA account, so hopefully soon.

Motion to accept financial documents as written:

Motion: Kathy Broome **Seconded:** Linda Trapp

Vote: Yes- All No- Abstained- Absent-Pamela Chaffee, Mark Huff, Keri Collins

Librarian's Report- Remaining FACH Endowment Funds money is earmarked for parking lot. Amy has a meeting with Chris Wren to see about expanding our parking lot slightly/moving the retaining wall on April 24. Green space rules should not be an issue if we do not move the current retaining wall area where the "bike rack" space is. Amy

will ask as a "lifelong easement" for the 3-5 feet. Once we have an answer to that questions, we will begin the bidding process. We have secured the zoning permit for the pavilion. A stamped architectural print is needed for the building permit and is in the works through Big L Lumber. Once the building permit is secured, we can begin ordering. As of 1:30 pm today, we are safe to start digging from our Miss Dig permit. It is looking like we may not have to move any utility lines, only cap sprinkler lines saving us thousands from the budget, which is good because we would like to increase our original electrical bid and some of the materials have increased in price from our original bid. We are working with the electrician to work on how the run power and where to put outlets. Our current cameras cover the area well, but in the future, we may want to add a camera within the pavilion if any issues arise. Amy spoke with IT and it was suggested that we have the electrician run empty conduit that internet lines can be run in if future cameras are needed. The goal is to have the pavilion useable by June for summer lunches. Concrete may need to wait depending on the subcontractor's schedule. The "ribbon cutting" will be during the pig roast on September 11th. Amy is attending a meeting today at 3:30 for the Goodwill Project as their previous plan isn't able to come to fruition and they are looking at new ideas. The county has different color roofs depending on the department, we are planning on the pavilion roof matching the library's colors, possibly green. Summer reading program is approaching fast. MERS transitioning to Empower has been a nightmare for the library; hours on the phone with no clear resolution to the massive problems. These problems have been going on for 6 weeks. Next board meeting is scheduled for May 21st and Amy may not be available. It is suggested we still have the meeting on the regularly scheduled day as Amy doesn't anticipate a significant number of items on the agenda. Very unlikely that we will have the parking lot bids back, it will likely just be the first viewing of the upcoming FY budget. Pam Chaffee and Linda Trapp are up for re-appointment this year; letters will be sent to the municipalities.

NEW BUSINESS:

- 1. Budget Amendments 2025/2026:** Main adjustment is tracking grant money differently to help streamline the audit. Some budget lines were adjusted based on current usage. Fringe benefits adjusted to include partial PTO payout for director and assistant director and for supplemental insurance support for part time. A pig roast expense line was added because the 2025 pig roast finished spending the 2023 sponsorships. Retirement line was increased as a just in case purpose. If we have extra funds in the budget at the end of the fiscal year, we can contribute more to work on our deficit. If it can, it will be reduced again. Digital resources will need to be increased to adjust for increased Hoopla usage. **Motion to adjust highlighted budget lines as well as increasing electronic subscriptions to \$10,000 from \$8,000.**

Motion: Kathy Broome Seconded: Pat Ebenstein

Vote: Yes- All No- Abstained- Absent- Pamela Chaffee, Mark Huff, Keri Collins

OLD BUSINESS:

- 1. Grants:** Still waiting to hear from Gerber Foundation and LSTA to see about the makerspace and audio history grants.
- 2. Building:** Parking lot repairs cannot come soon enough!
- 3. Donations: -**

Public Comment: None

Board Comments: Kathy was wondering where book purchases are coming from now that Baker and Taylor is out of business. The library is mainly using Amazon because other companies are charging large shipping fees. Bolts of fabric in the meeting room were brought up. They are going to be used to sew tablecloths for the pig roast in the sewing classes.

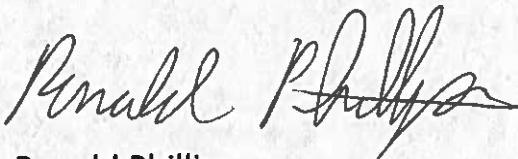
Correspondence: None

Adjournment: Motion to adjourn at 2:04 PM:

Motion: Judy Maike Seconded: Sue Redding

Vote: Yes- All No- Abstained- Absent- Pamela Chaffee, Mark Huff, Keri Collins

Respectfully submitted

A handwritten signature in cursive script, appearing to read "Ronald Phillips", written in dark ink.

Ronald Phillips

