

WHITE CLOUD COMMUNITY LIBRARY

BOARD OF DIRECTOR'S MEETING

November 20, 2025

MINUTES

A. Call to Order

The White Cloud Community Library Board of Director's Meeting held on the above date was called to order at 1:10PM

1. Roll Call

Board Members Present: Judy Maike, Pat Ebenstein, Kathy Broome, Pamela Chaffee, Sue Redding

Board Members Absent: Keri Collins, Mark Huff, Linda Trapp

Also Present: Amy Stockwell, Director; Ronald Phillips, Assistant Director

2. Agenda: Approval of agenda for the board meeting held on November 20th with the change of the previous minute's approval being for October 16, 2025 board meeting:

Motion: Pat Ebenstein Seconded: Kathy Broome

Vote: Yes- All No- Abstained- Absent- Keri Collins, Mark Huff, Linda Trapp

B. **Minutes:** Approval of minutes from the board meeting held on October 16, 2025 as written.

Motion: Kathy Broome Seconded: Sue Redding

Vote: Yes- all No- Abstained- Absent- Keri Collins, Mark Huff, Linda Trapp

Linda Trapp Arrives at 1:17PM

Mark Huff arrives at 1:20PM

C. **Financial Reports:** Nothing standing out with financials. Staff expenditures are at 33%, which is on track for this time of year. We paid Grant Library for

our portion of staff training. Tax collections will be coming in December. ALA 2022 budget line was not renamed; it is now ALA Accessibility grant. Motion to accept financial documents as written:

Motion: Pat Ebenstein Seconded: Sue Redding

Vote: Yes- All No- Abstained- Absent- Keri Collins, Mark Huff, Linda Trapp

D. Librarian's Report- Amy has been speaking with Clare from Library of Michigan about the Home Township situation. Townships can contract without needing each township needing to sign depending on how it is done. It is unlikely they will go this route. Currently, Home township is getting library services for only penal fines, which is now costing the library more to have Home township than we are receiving from them. Of the residents in Home township, only 5 have active cards, but we are charged by Lakeland Library Cooperative for each resident that qualifies for a library card. It is suggested we give one free year of non-resident cards to these five if the township chooses not to re-contract. There is also talk about a future state legislation that could remove penal fines from library funding. In previous years, we received between 22-25 thousand in total for the year in penal fines. This year the amount was halved. Slight adjustments on the letter to Home township were recommended. The Haunted Library was held the Saturday after Halloween and we had 295 people. It shut down a little early because there were some older kids heckling volunteers. Going forward, the haunted library will need to be held on Halloween. Some of the younger volunteers also were losing interest as the night went on, so it will be a bit stricter for volunteers moving forward. Community Christmas tree will be decorated next Monday. Schindy's of Diamond Lake is donating hot chocolate for the kids. Staff would like to thank the board for the stipend voted on in the previous board meeting. We are working on getting 450 Christmas cards signed for Meals on Wheels recipients.

E. New Business:

- a. 2026 Library Closing Dates:** The yellow highlighted dates are furlough days that we would close and would NOT pay staff who were scheduled. This is due mainly to extremely low attendance on

holiday weekends. This will save the library some money as well.

Motion to approve 2026 library closings with the removal of July 18th for Gus Macker (as it will not be in White Cloud next year):

Motion: Pat Ebenstein Seconded: Sue Redding

Vote: Yes- All No- Abstained- Absent- Keri Collins, Mark Huff, Linda Trapp

F. Old Business:

1. **Grants:** T-Mobile grant still pending as of this morning. Summer Reading Program grant award is higher this year compared to last year, but they cut a section that was wrote for bulk mailing. It may be effective to pay for bulk mailing out of our general fund. The postage would be around \$900, plush whatever the cost to print would be. Board member Sue was highly supportive of this idea and would like more information to be presented at the next board meeting.

2. **Building:** Sprinklers have been winterized.

3. **Donations:** James McGee, an artist from Muskegon area, passed away about a year ago. A friend of his came in and gave us a \$200 memorial donation in his name.

4. **Public Comment:** None

G. Board Comments:

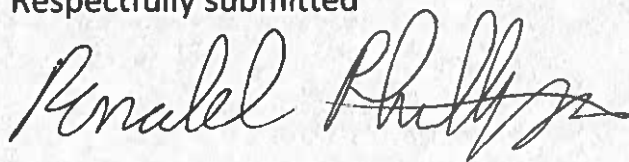
H. **Correspondence:** A staff member has included a letter to the board. It was a thank you card for the staff's raises in July, as well as for the part-times's supplemental insurance stipend that recently went into effect and the great work environment the library provides.

I. Adjournment: Motion to adjourn at 2:03PM

Motion: Judy Maike Seconded: Kathy Broome

Vote: Yes-All No- Abstained- Absent- Keri Collins, Mark Huff, Linda Trapp

Respectfully submitted

A handwritten signature in cursive script, appearing to read "Ronald Phillips", written in dark ink.

Ronald Phillips