

WHITE CLOUD COMMUNITY LIBRARY
BOARD OF DIRECTOR'S MEETING
October 16, 2025
MINUTES

A. Call to Order

The White Cloud Community Library Board of Director's Meeting held on the above date was called to order at 1:03 PM.

1. Roll Call

Board Members Present: Pat Ebenstein, Keri Collins, Pamela Chaffee, Sue Redding, Mark Huff, Kathy Broome

Board Members Absent: Judy Maike, Linda Trapp

Also Present: Amy Stockwell, Director; Ronald Phillips, Assistant Director

2. Oath of Office: Swearing in of Mark Huff, City of White Cloud, for the remainder of Chris Tiernan's term, ending June 30th, 2027.

3. Agenda: Approval of agenda for the board meeting held on October 16, 2025 with an adjustment to the Sept. 2025 circulation number changing to 7035.

Motion: Kathy Broome

Seconded: Pat Ebenstein

Vote: Yes- All No- Abstained- Absent- Judy Maike, Linda Trapp

B. Minutes: Approval of minutes from the board meeting held on September 25, 2025 as written.

Motion: Pamela Chaffee

Seconded: Sue Redding

Vote: Yes- All No- Abstained- Absent- Judy Maike, Linda Trapp

C. Public Comment: None

D. Financial Reports: Review of Financial. Financial reports were a little late due to Amy forgetting to send the paperwork. A royalty check came in from Arcadia Publishing for the Images of America Sesquicentennial book. A large Xerox bill is on the financials. This is for a 6- month timeframe. Going forward, it should be billed monthly.

Motion to accept financial documents as written:

Motion: Kathy Broome Seconded: Mark Huff

Vote: Yes- All No- Abstained- Absent- Judy Maike, Linda Trapp

E. Librarian's Report- Numbers are staying high. The website visits we did not include as the number was very high due to the website switch over and may not be accurate for actual visits. Youth programming is going well, there has been a good attendance and a full calendar. Haunted Library meeting went well with plenty of volunteers. Youth Services will be attending two trunk-or-treats to distribute treats and hand out flyers for the haunted library. Library's 70th birthday celebration went very well, food was distributed and informational boards were out for people to learn about the library's history. Tuesday, Amy and a member of the Friends group went to Schindy's of Diamond Lake and discussed the pig roast. Thoughts and feedback were discussed and Schindy's is willing to cater again next year. Next year, the pig roast may need to be a little earlier in the year. Joe Fox presented a proclamation on the 150th birthday of the wooden train trestle. Tickets sold out the week before the pig roast, so we may increase the number of tickets back to 250. Information is getting submitted to the auditors for our 2024/2025 Fiscal Year audit. The Friends of the library will be paying to have a previous Youth Services staff member come back to help with the haunted library. Baker and Taylor, a long-standing book vendor from the 1890's, will be closing. We have purchased books from them for a long time. There are a few other options we may be able to move to, but they are all getting high volumes of requests now from people preparing for Baker and Taylor's closing. Staff training was on October 13th at the Grant library. It included a presentation by a member of the Lakeland Library Cooperative, a book repair workshop through DEMCO, a patron privacy webinar, and a suicide prevention (QPR) training workshop. There were 54 Newaygo County library staff members in attendance. Amy and Pam tied for second longest serving staff member currently employed in a Newaygo County library, with one person from Fremont being above them by having served 25 years.

F. New Business:

G. Old Business:

- 1. MERS HCSP-** Last month it was discussed as a benefit for part time employees to get \$50 a month for Aflac or Globe Life policies as a stipend.

It was discussed that we let part time that do not wish to use this stipend to instead have it go into a MERS Health Care Savings Plan. A resolution would have to be signed to allow this to happen. Resolution was signed and will be submitted.

2. Grants: T-Mobile grant has been re-submitted. We were submission 559. We have submitted our annual State Aid report. It opens October 1st. We submitted ours October 7th and were in the first 20 to submit ours out of over 400 libraries. We are making sure to gather the information needed for it throughout the year to be able to fill it out as quickly as possible. When the state releases the funds using the information submitted, they will do it in the order that the submissions were received.

3. Building: The library purchased a tablet to control all of the Bluetooth lights throughout the library. This way staff do not have to have the control program on their phones and they will all be able to be controlled from a central device.

4. Donations: - Chris's family chose the library for memorial contributions. A thank you letter has been sent to them. Memorial donations will be matched through the Fremont Area Community Foundation, up to \$500 each. There was an anonymous \$500 donation, as other donations.

H. Public Comment: None

I. Board Comments: Sue asked if we have done a sensory room before. We have done pop-up sensory days in the meeting room and have some small things set up around the library, such as the LEGO table. Current library size prevents us from doing something larger-scale and permanent.

J. Correspondence:

K. Adjournment: Motion to adjourn at 1:46 PM.

Motion: Sue Redding Seconded: Pamela Chaffee

Vote: Yes- All No- Abstained- Absent- Judy Maike, Linda Trapp

Respectfully submitted



Ronald Phillips