

# WHITE CLOUD COMMUNITY LIBRARY

## BOARD OF DIRECTOR'S MEETING

May 29th, 2025

### MINUTES

#### A. Call to Order

The White Cloud Community Library Board of Director's Meeting held on the above date was called to order at 1:02 PM

##### 1. Roll Call

**Board Members Present:** Judy Maike, Pat Ebenstein, Sue Redding, Pamela Chaffee, Linda Trapp, Kathy Broome

**Board Members Absent:** Chris Tiernan, Erica Pozas

**Also Present:** Amy Stockwell, Director; Ronald Phillips, Assistant Director

**2. Agenda:** Approval of agenda for the board meeting held on May 29, 2025 With addition of T-Mobile Grant under item number 4 of new business:

Motion: Pamela Chaffee      Seconded: Kathy

Vote: Yes-**All**    No-    Abstained-    Absent- Chris Tiernan, Erica Pozas

**B. Minutes:** Approval of minutes from the board meeting held on April 17, 2025 as written.

Motion: Kathy Broome                      Seconded: Sue Redding

Vote: Yes- **All**      No-    Abstained-    Absent- Chris Tiernan, Erica Pozas

**C. Public Comment:** None

**D. Financial Reports:** Review of Financials. Pig Roast ticket expenditures will no longer come out of library budget after this year, as the remainder of previous sponsorships will be spent. Future sponsors will go directly to the

Friends account. Delinquent tax revenue has been received. Motion to approve financial report:

Motion: Pamela Chaffee                      Seconded: Linda Trapp

Vote: Yes- All      No-      Abstained-      Absent- Chris Tiernan, Erica Pozas

**E. Librarian's Report-** Libraries Transforming Communities meeting went well, and the grant has been adjusted to accommodate the community want. The grant will now focus on the bathroom door openers, putting a ramp at the sidewalk on the South side of the building, and extending the cement pad on the emergency exit on the East side of the building. Great Lakes Energy has donated \$1,200 towards the door openers from the GLE People Fund. FACF Grant money has been received for the Trestle historical marker, which has been approved by the committee. Additional fundraising is happening to help cover the difference, as the committee asked for a more expensive sign that contains more information. The new phone system has been installed, and it will be a small learning experience, but an overall improvement. Pat Ebenstein has been appointed for another four years on the library board by the city. The City's FIT assessment meeting conducted by the MSU Extension Office only mentioned the library once, and in passing. 5 strangers were sent into the city to research what a tourist might see. We are assuming the assessors were in on a weekend and missed the library's open hours. Schindy's will be catering the pig roast this year (September 26<sup>th</sup>). They will be providing all food and serving. This opens staff to be able to mingle during the event. There is an ASL program called *Deafined* we may be interested in offering our patrons. We would have an annual charge and patrons would get unlimited access. We are looking into the T-Mobile Hometown grant for building a pavilion at the library, but we may need to do a survey to ensure where the property lines fall. The Sprinkler service person has already turned on the sprinklers for the year, so we will be waiting to hear back from him on if changing their pathing is possible. City Zoning has said we are properly zoned and would just need to make sure the proposal follows regulation when we apply for the zoning approval. Our MERS retirement is still underfunded. It is recommended we apply a part or all of the delinquent tax millage revenue towards the difference for the next few years to fix the deficit. It would take approximately 5 years and once it is 100% funded, the monthly payments would be decreased.

The deficit is currently growing as we have 3 people drawing from it. It was at 80% when the previous director and assistant director retired. The Book sale raised over \$500 towards purchasing hotspots and we had a private donation to purchase one additional hotspot as well.

**F. New Business:**

- 1. Streamline Services- Motion to hire Streamline Services to rebuild the library website and host it until the library board would deem it necessary to change.**

Motion: Pamela Chaffee    Seconded: Linda Trapp

Vote: Yes-All    No-    Abstained-    Absent- Chris Tiernan, Erica Pozas

- 2. 2024/2025 Budget Amendment-** Highlighted lines are the ones suggested to adjust. Now would be the time to apply extra to MERS retirement to avoid another adjustment in June, if the board approves. Equipment and furniture adjustment would be to replace the 20-year-old couches. Motion to apply highlighted changes with the adjustment of the MERS line changing to \$70,000.

Motion: Kathy Broome    Seconded: Sue Redding

Vote: Yes-All    No-    Abstained-    Absent- Chris Tiernan, Erica Pozas

- 3. 2025/2026 Budget Review-** Taxable value increased even though our millage rate decreased, so next year's budget is a bit higher. Motion to approve the proposed budget to go to a public hearing held immediately before the June Board meeting:

Motion: Pamela Chaffee    Seconded: Sue Redding

Vote: Yes-All    No-    Abstained-    Absent- Chris Tiernan, Erica Pozas

- 4. T-Mobile Grant-** Motion to allow library staff to write and submit a grant proposal for the T-Mobile Hometown Grant.

Motion: Sue Redding    Seconded: Kathy Broome

Vote: Yes-All    No-    Abstained-    Absent- Chris Tiernan, Erica Pozas

**G. Old Business:**

1. **Grants:** Chadwick received 2025 YAC (Youth Advisory Committee) grant money this week. Article must go into paper about ALA grant and Great Lakes Energy Grant coming up.

2. **Building:** Drinking fountains have been installed. Carpet has been cleaned.

3. **Donations:** No new updates

4. **Public Comment: None**

**H. Board Comments:** Going back to the FIT assessment information, Pamela made some recommendations on what would go well into the vacant lot beside Wesco where Charlie's Family Grill burned down.

**I. Correspondence**

**J. Adjournment: Motion to adjourn at 2:00 PM**

Motion: Judy Maike

Seconded: Linda Trapp

Vote: Yes-All

No-

Abstained-

Absent-

Chris Tiernan, Erica Pozas

Respectfully submitted

Motion:

Seconded:

Vote: Yes-

No-

Abstained-

Absent-