

# WHITE CLOUD COMMUNITY LIBRARY

## BOARD OF DIRECTOR'S MEETING

July 18th, 2024

### MINUTES

#### A. Call to Order

The White Cloud Community Library Board of Director's Meeting held on the above date was called to order at 1:00

##### 1. Roll Call

**Board Members Present:** Judy Maike, Pat Ebenstein, Pamela Chaffee, Erica Pozas, Sue Redding, Kathy Broome

**Board Members Absent:** Chris Tiernan, Linda Trapp

**Also Present:** Amy Stockwell, Director; Ronald Phillips, Assistant Director

##### 2. Agenda: Approval of agenda for the board meeting held on July 18th, 2024

Motion: Pamela Chaffee                      Seconded: Sue Redding

Vote:            Yes- All                      No-                      Abstained-  
Absent- Chris Tiernan, Linda Trapp

**Minutes:** Approval of minutes from the budget hearing meeting held on June 20th, 2024.

Motion:            Kathy Broome                      Seconded: Sue Redding

Vote:            Yes- All                      No-                      Abstained-  
Absent- Chris Tiernan, Linda Trapp

Approval of minutes from the board meeting held on June 20th, 2024.

Motion:            Kathy Broome                      Seconded: Sue Redding

Vote: Yes- All No- Abstained-  
Absent- Chris Tiernan, Linda Trapp

**B. Public Comment: None**

**C. Financial Reports:** Review of Financial. The Scholastic listing was what was collected as cash at the book fair, this needed to then have a check printed to be sent to Scholastic. The Library will now be trying to do single check printing instead of three to a page since the library does so many online payments. MERS was slightly overpaid, but it did not send us over on the budget.

Motion: Pat Ebenstein                      Seconded: Pamela Chaffee

Vote: Yes- All No- Abstained-  
Absent- Chris Tiernan, Linda Trapp

**D. Librarian's Report-** Banners have been ordered for the Pig Roast. Ticket sales are down right now, hoping it picks up. Adventure Bound Parks ended up canceling or popup library last minute. We went fine free and waved over \$6,000 in old fines from 707 patrons. Cleaning Gals is changing to Above and Beyond Cleaning Crew. Same people, but one is retiring. There is a draft letter that is suggested to be sent to the local churches. The letter is about people who have been released from the County Jail and need assistance. They are usually not fed the day of release and staff has bought lunches for these people multiple times. The letter asks the churches to donate some non-perishable food goods to keep on a shelf for when this happens.

**E. New Business:**

**1. Election of Officers: Positions: Chair, Vice Chair, Treasurer, Secretary.  
Motion to retain current Officers.**

Motion: Sue Redding                      Seconded: Pamela Chaffee

Vote: Yes-All No- Abstained-

Absent- Chris Tiernan, Linda Trapp

2. **Seal Coating Bids:** Two bids have been received at different prices. B&E was used last time. J.E.F. is local out of grant. J.E.F. is considerably cheaper. Sue will be abstaining from the vote as a family member works from one of the companies.

**Motion to accept bid from J.E.F. Striping and Asphalt Maintenance LLC for sealcoating of the library parking lot.**

Motion: Pat Ebenstein    Seconded: Pamela Chaffee

Vote:            Yes- All            No-                            Abstained-    Sue Redding  
Absent- Chris Tiernan, Linda Trapp

**F. Old Business:**

1.     **Grants:** No new news. FAF's Grant writing workshop is in August at Ferris; Chadwick is planned to attend.

2.     **Building:** Things are continually getting moved around in the library. We had a 68-person program in the main library. There has almost been enough room made to make a study room in the magazine section. A company has said they would do the work for labor cost if the library buys the materials.

**Motion to allow Stockwell Construction to build the study room in the previous magazine section.**

Motion: Pamela Chaffee    Seconded: Kathy Broome

Vote:            Yes-All            No-                            Abstained-

Absent- Chris Tiernan, Linda Trapp

3.     **Donations:**

4.     **Public Comment: None**

**G. Board Comments:** Judy spoke with Chris. Chris had asked about the community garden, which is doing fantastic. Chris suggested contacting Steve DeHaan and putting an article in the Times Indicator about it. The water bill increased by about \$150 for the quarter. Produce has been handed out here at the library and there are plans to include Benny's House in the distribution. Merrill Township Kids Day August 3<sup>rd</sup>. Judy had stopped at the library property. She believes that when we next look into funding

for the new library, we may need to rework the plans as library designs are constantly changing. Kathy praised the newest newsletter.

**H. Correspondence**

**I. Adjournment: Motion to adjourn at 2:03PM**

Motion: Judy Maike

Seconded: Pamela Chaffee

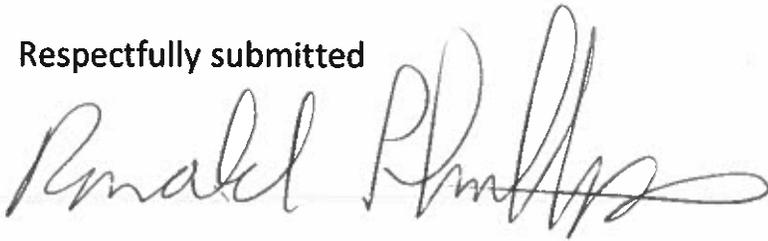
Vote: Yes-All

No-

Abstained-

Absent- Chris Tiernan, Linda Trapp

Respectfully submitted

A handwritten signature in cursive script that reads "Ronald Phillips". The signature is written in dark ink and is positioned below the typed name "Ronald Phillips".

Ronald Phillips