

WHITE CLOUD COMMUNITY LIBRARY

BOARD OF DIRECTOR'S MEETING

June 20th, 2024

MINUTES

A. Call to Order

The White Cloud Community Library Board of Director's Meeting held on the above date was called to order at 1:02

1. Roll Call

Board Members Present: Judy Maike, Erica Pozas, Sue Redding, Pat Ebenstein, Kathy Broome, Linda Trapp

Board Members Absent: Chris Tiernan, Pamela Chaffee

Also Present: Amy Stockwell, Director; Ronald Phillips, Assistant Director

2. Agenda: Approval of agenda for the board meeting held on June 20th, 2024

Motion: Pat Ebenstein

Seconded: Sue Redding

Vote: Yes- All No- Abstained-

Absent- Chris Tiernan, Pamela Chaffee

B. Minutes: Approval of minutes from the board meeting held on May 16th, 2024.

Motion: Kathy Broome

Seconded: Linda Trapp

Vote: Yes-All No- Abstained-

Absent- Chris Tiernan, Pamela Chaffee

C. Financial Reports: Review of Financial. The Lowe's refund is due to the card company mailing address changing, so multiple checks were cleared.

Motion:Pat Ebenstein

Seconded: Sue Redding

Vote: Yes- All No- Abstained-
Absent- Chris Tiernan, Pamela Chaffee

D. Librarian's Report- Circ numbers are staying about the same, but some other usage numbers have increased, such as door count, notary, and Hoopla. Summer lunches have increased incredibly compared to last year. Averaging around 100 lunches per weekday compared to around 30 per day last year. We may not be able to properly keep up with the summer lunches if they continue to increase, as we can only get 20 boxes of 20 lunches at a time. There is a depot at True North, otherwise lunches have to be picked up at the Feeding America warehouse in Comstock Park. Different lunches are available from us, the school, and True North for kids. Take a walk around the library, a lot has changed in the past month or so! Room has been made and we have gotten a number of compliments. One of the landscaping bushes is reaching end of life and may need to be removed.

E. New Business:

1. Closing early on July 3rd, 2024 – July 3rd falls on a Wednesday when we normally close at 7PM, but it is recommended we close at 5:30Pm in order to allow staff members time to get to fireworks or other celebrations. **Motion to close at 5:30Pm on July 3rd, 2024.**

Motion: Sue Redding Seconded: Linda Trapp
Vote: Yes- All No- Abstained-
Absent- Chris Tiernan, Pamela Chaffee

2. Resolution to adopt 2024/2025 Budget and Certify 2024 Tax Levy and to accept the 2023-2024 General Appropriations Act.

Motion: Kathy Broome Seconded: Pat Ebenstein
Vote: Yes- All No- Abstained-
Absent- Chris Tiernan, Pamela Chaffee

Roll Call, All yes

3. 2023/2024 Budget amendments Retirement had been increased to help make up the deficit. Equipment and furniture have gone up in order to

buy some new patron computer chairs, trash cans, and a magazine rack. Office supplies increased slightly. Nine new hotpots have been ordered and 3 broken hotspots have been replaced. Increasing hotspot late fees has definitely helped keep them coming back on time. We are waiting on Lakeland to go fines free on most items. Library of things and one day movies will keep late fees. Old fines will be waived on qualifying items. Friends of the Library have voted to pay for the library to get a small enclosed trailer for offsite programs. **Motion to accept amended budget.**

Motion: Linda Trapp

Seconded: Kathy Broome

Vote: Yes- All

No-

Abstained-

Absent- Chris Tiernan, Pamela Chaffee

F. Old Business:

1. **Grants:** No new grants found.
2. **Building:** - Director will look into bids for resurfacing the parking lot. Liability insurance has increased greatly. They value the building at \$1.8 million and contents at \$750,000. Insurance payment had a net increase of around 8% from last year.
3. **Donations:** -

G. Public Comment: None

H. Board Comments:

I. Correspondence

J. Adjournment: Motion to adjourn at 1:50PM

Motion: Pat Ebenstein

Seconded: Kathy Broome

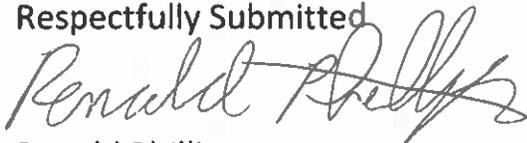
Vote: Yes-All

No-

Abstained-

Absent- Chris Tiernan, Pamela Chaffee

Respectfully Submitted



Ronald Phillips

WHITE CLOUD COMMUNITY LIBRARY

Budget Hearing

June 20th, 2024

MINUTES

A. Call to Order

The White Cloud Community Library Budget Hearing held on the above date was called to order at 12:46

1. Roll Call

Board Members Present: Judy Maike, Pat Ebenstein, Sue Redding, Erica Pozas, Kathy Broome

Board Members Absent: Chris Tiernan, Pam Chaffee, Linda Trapp

Also Present: Amy Stockwell, Director; Ronald Phillips, Assistant Director

2. Agenda: Approval of agenda for the Budget Hearing held on June 20th, 2024

Motion: Pat Ebenstein

Seconded: Sue Redding

Vote: Yes- All No- Abstained-

Absent- Chris Tiernan, Pam Chaffee, Linda Trapp

B. New Business:

1. Approval of 2024/2025 Budget and Appropriate Funds – General question on what USAC is was brought up. USAC is money from the federal government that pays towards technology items at an 80% reimbursement. Used to pay for our internet, but now NCATS provides us with the internet and handles USAC for it on their end. New fiscal year will begin July 1st.

Motion: Pat Ebenstein

Seconded: Kathy Broome

Vote: Yes- All

No-

Abstained-

Absent- Chris Tiernan, Pam Chaffee, Linda Trapp

C. **Public Comment: None**

D. **Board Comments:**

E. **Correspondence:**

F. **Adjournment:**

Motion: Kathy Broome

Seconded: Erica Pozas

Vote:

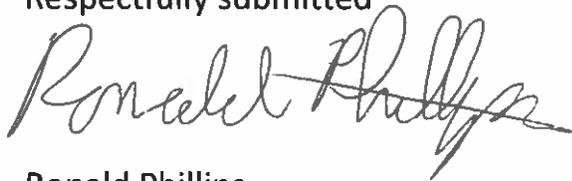
Yes-All

No-

Abstained-

Absent- Chris Tiernan, Pam Chaffee, Linda Trapp

Respectfully submitted

A handwritten signature in cursive script that reads "Ronald Phillips". The signature is written in black ink and is positioned below the typed name.

Ronald Phillips